

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Seminar Room at the University of Cambridge Primary School, North West Cambridge at 10.15 am on Monday 19 October 2015.
(<http://www.universityprimaryschool.org.uk/contact/>)

Coffee will be available beforehand.

Circulated: 13 October 2015

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meetings held on 13 July and 21 September 2015 are circulated.

The Council is asked to confirm the Minutes.

A3 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the meeting for all items except for B4 which the Deputy Chair will chair. A member of the Council who wishes to propose an alternative arrangement is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulars**

To note the issue and approval (or proposed issue and potential approval) of the following:

| Circular | Issue | Approval |
|-----------------|--------------|-----------------|
| 22/15 | 18 September | 28 September |
| 23/15 | 2 October | 12 October |

A4 Vice-Chancellor's Report

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council). All other matters are for information only.

*(a) The Vice-Chancellor invites the Council to congratulate members of the University elected as Fellows of the Royal Academy of Engineering:
Professor John Daugman (Professor of Computer Vision and Pattern Recognition);
Professor Florin Udrea *EM* (Professor of Semiconductor Engineering).

*(b) The Vice-Chancellor had delivered the keynote address at a European Parliament research debate in Cambridge on 24 September 2015.

*(c) The Alumni Weekend had taken place from 25-27 September 2015.

*(d) The Vice-Chancellor delivered his annual address to the University on the subject of 'Partnership' on 1 October 2015.

*(e) The Vice-Chancellor attended an event for the UN women HeforShe Campaign on 6 October 2015.

*(f) The Vice-Chancellor met with Ben Gummer MP in Ipswich and visited the University Campus Suffolk on 8 October 2015.

*(g) The Vice-Chancellor attended a meeting of the EU Advisory Board on 9 October 2015.

*(h) The Minister of State for Universities and Science visited the University on 16 October 2015.

(i) The Campaign launch event took place from 16-18 October 2015.

*(j) Subject to approval through the usual University routes, the Medical Research Council has agreed that the MRC Toxicology Unit should be transferred to Cambridge.

A5 Council, legislative and comparable matters

***(a) Council Work Plan 2015-16**

The updated Work Plan is attached.

The Registry or the Head of the Registry's Office will answer any questions.

***(b) Business Committee**

No meeting was held on 12 October 2015.

(c) Strategic Meeting 21-22 September 2015

The notes of the meeting are circulated for discussion and review of the conclusions as necessary.

The Registry or the Head of the Registry's Office will answer any questions.

(d) The Council's Annual Report 2014-15

A revised second draft is circulated for any further comment. The final draft will be brought back for signature on 23 November 2015.

The Registry or the Head of the Registry's Office will answer any questions. Detailed drafting suggestions should be sent to the Head of the Registry's Office outside the meeting.

(e) Council Committee for the Supervision of the Student Unions (CCSSU)

The minute of a discussion about the Graduate Union at the CCSSU's meeting on 24 September 2015 is attached.

Dr Anthony and Professor Karet are members of the Committee.

A6 General Board

The unconfirmed minutes of the General Board's meeting on 7 October 2015 are circulated. Attention is drawn to the matters listed on the coversheet. There are no matters for the Council's decision.

The Vice-Chancellor is Chairman of the General Board. Professor Davis, Dr Good, Dr Padman and the Pro-Vice-Chancellor for Education are members.

PART B: MAIN BUSINESS

B1 North West Cambridge

(a) Financial appraisal and audit report

The following documents are circulated with the papers:

- (i) The North West Cambridge Syndicate's recommendations on the financial options appraisal for Phase 1 of the North West Cambridge Project.
- (ii) The report of the North West Cambridge Audit Group.
- (iii) As agreed, at the Council's meeting on 21 September 2015, a paper from Professor Anderson.

The Council's attention is also drawn to the relevant minutes from the Finance Committee's meeting on 7 October 2015 and the Audit Committee's meeting on 8 October 2015.

The Director of Finance, the Chair of the Audit Committee and Professor Anderson will report.

(b) Graduate College

A paper setting out a vision for a new Graduate College at North West Cambridge is circulated with the papers. This is the output of the Working Group established by the Council in the spring of 2014.

B2 Finance Finance Committee

The minutes of the meeting held on 7 October 2015 are attached. Attention is drawn to the matters listed on the coversheet.

The Vice-Chancellor chairs the Committee. Dr Anthony and the Senior Pro-Vice-Chancellor are members.

B3 Audit Audit Committee

The minutes of the meeting held on 8 October 2015 are attached. Attention is drawn to the matters listed on the coversheet.

Mr Lewisohn is Chairman of the Committee. Dr Good and Dr Charles are members.

B4 Advisory Committee of the Council for the Appointment to the Office of Vice-Chancellor

The Council, at its meeting on 15 June 2015, approved ACCMEN's recommendation that Professor White be appointed as Chair of the Advisory Committee of the Council for the Appointment to the Office of Vice-Chancellor. Professor White will make an oral report on the consultations he has undertaken and his proposed timetable for bringing forward proposals for the membership of the Advisory Committee

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2015-6

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2015

21 September 2015
(morning)

Ordinary meeting – at Madingley Hall

Annual Report of the Council – first draft - **done**
Approve outline Council workplan for forthcoming
academical year – **done**

21 and 22 September 2015

Strategic meeting – Madingley Hall

Topics: strategy and strategic risks; HR priorities;
update report on strategy and progress in
Development and Alumni Relations; governance and
Council effectiveness.

19 October 2015

Ordinary meeting

Review conclusions from strategic meeting - **in
agenda**
Annual Report of the Council – second draft - **in
agenda**

23 November 2015

Ordinary meeting

Annual Report of the Council – sign off for publication
Consider and approve Financial Statements for
publication
Receive consider and publish General Report to the
Council
Audit Committee Annual Report
Response to Board of Scrutiny report

14 December 2015

Ordinary meeting

ACCMEN's report on the review of appointment of
Council members to Council committees and other
bodies
Risk Steering Committee Annual Report
Honorary Degree nominations for 2016, and
preliminary proposals for 2017 (if available; otherwise
in November)

LENT TERM 2016

18 January 2016

Ordinary meeting

Honorary degree nominations: publish list
Confirm dates of Council meetings (as approved by the Business Committee) for the forthcoming academical year

15 February 2016

Ordinary meeting

Confirm date of the September Strategic Meeting

14 March 2016

Ordinary Meeting

Preliminary discussion of University budget for the 2015-16.

EASTER TERM 2016

18 April 2016

Ordinary Meeting

Draft Budget and Allocations Report 2016-17 – first consideration

18 April 2016 (provisional)

Strategic Meeting

Strategic meeting, provisionally part day in Cambridge: exact time and location to be determined.

16 May 2016

Ordinary Meeting

Budget and Allocations Report 2016-17 – conclude consideration, sign and publish

13 June 2016

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting
Preliminary draft of Council workplan for the next academical year
Report from Cambridge Assessment
Report from CUP

LONG VACATION 2016

11 July 2016

First meeting of new student members

(long meeting)

Initial review of Standing Orders, Code of Practice,
Statement of Primary Responsibilities and Statement
of Corporate Governance
Receive Board of Scrutiny Annual Report
Revised workplan for the next academical year
Report from OEA&C

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council
Consideration of the Council's priorities for the
forthcoming academical year

19 September 2016
(morning)

Ordinary meeting

The Council's Annual Report 2014-15 – first draft.
Confirm or revise Standing Orders, Code of Practice,
Statement of Primary Responsibilities and Statement
of Corporate Governance

19-20 September 2016

Strategic Meeting: provisional

MICHAELMAS TERM 2016 (FORWARD LOOK)

17 October 2016

Ordinary Meeting

Strategic meeting September 2016 - consider conclusions.

The Council's Annual Report 2015-6 – second draft
Receive draft General Board Report to the Council for 2015-16

Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November).

Honorary Degree nominations 2017 and preliminary proposals for 2018

21 November 2016

Ordinary Meeting

Consider and approve Financial Statements 2015-6.

Sign Annual Report of the Council 2015-6; receive, consider and publish General Board Report to the Council 2015-6

13 December 2016

Ordinary Meeting

Audit Committee Annual Report

Risk Steering Committee Annual Report

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are periodic reports from CUDAR and the Office of External Affairs and Communications. These are scheduled to fit with other business.

KAA

October 2015